SAMFORD UNIVERSITY

800 Lakeshore Drive, Birmingham, AL 35229
https://portal.samford.edu/cp/home/displaylogin

Date Received

2009-2010 PARENT PLUS Loan Request Form

In order to request loan funds for your Parent PLUS loan, please complete the form below using these instructions:

- A new form is required for each loan period (fall/spring, summer, etc.). Extra forms are available at www.samford.edu/admin/finaid/forms.html.
- You may submit the form via mail, fax (205-726-2738) or in person; if you submit the form by fax, please do not mail a duplicate copy.
- Please allow 3-4 weeks for processing, during which the student may view the status of your submitted loan request form via the Banner tab through the Samford Portal at www.samford.edu.
- Your loan servicer, guarantor or lender will communicate with you using the address listed below regarding the status (approval or denial) of your loan, steps to appeal a denial, and instructions to electronically sign (or e-sign) the MPN (Master Promissory Note), if necessary. An MPN must be current with the lender or they will not disburse the funds to Samford electronically.
- Federal regulations require that loan funds be disbursed to Samford University no earlier than 10 days prior to the first day of the student's class for a specific term. At that time, your loan disbursement will credit the student's account; if there is a credit remaining, a refund check will be processed.
- If the student's enrollment drops below half-time, he/she withdraws, or he/she receives a late award (scholarship, outside resource, grant, departmental award, etc.), your loan amount may be reduced and/or cancelled. If you know the student is receiving an outside resource that is not listed on their award, they should complete the Outside Resource Form found at www.samford.edu/admin/finaid/forms.html before completing this loan request form.

1. Student Last Name:	2. Student First Name:	3. Student Middle Name:	4. Student SSN (required for loans):

5. Parent Last Name:	6. Parent First Name:	7. Parent Middle Name:	8. Parent SSN (required for loans):

9. Parent Street Address:	10. Parent City:	11. Parent State:	12. Parent Zip:

13. Parent Date of Birth:	14. Parent Contact Phone Number:	15. Parent Alien # if you are NOT a U.S. Citizen/National:

16. Parent State and Driver's License:	17. Parent Relationship to Student:	18. Student's Expected Graduation Date:

19. Student Type & Loan Period (mark only one loan period below): *The fall only loan period is used for students graduating December 2009 only.

FALL & SPRING	☐ Undergraduate Accelerated Nursing Program	☐ Undergraduate (Day, Evening, and Traditional Nursing Programs) & Pharmacy (1st Year)
FALL ONLY*	☐ Undergraduate Accelerated Nursing Program	☐ Undergraduate (Day, Evening, and Traditional Nursing Programs)
SPRING ONLY	☐ Undergraduate Accelerated Nursing Program	☐ Undergraduate (Day, Evening, and Traditional Nursing Programs) & Pharmacy (1st Year)
SUMMER ONLY	Summer forms will be available on the web April 2010.	

20. Loan Amount & Lender (mark only one):

☐ I wish to borrow the maximum amount for which I'm eligible for the term marked above.

☐ I wish to borrow a lesser amount (specify your requested amount greater than $100) → = $_____.00 TOTAL

21. Lender Choice: Write your lender's name and 6-digit lender code below. See Lender Choice at www.samford.edu/admin/finaid/loans.html.

☐ I wish to use my previous lender while attending Samford University, if applicable (i.e., several lenders are no longer processing Parent PLUS loans).

Lender Name: _____ Lender code: |____|____|____|____|____|____|____|

By signing below, I certify that all information listed above is valid and that I am *not* currently in default on a federal loan, nor owe a refund on a federal government grant. I also acknowledge that I READ and UNDERSTAND the information explained on this form and request that Samford University certify these loan funds on my behalf.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____

For Office Use Only:

FA Initials:	Date Certified:	Loan Period: 10 _____	Type: PLUS

KEEP A COPY FOR YOUR FILES